

**Stockport Access & Crisis Team Time & Motion Study – Pennine Care UNISON: 28<sup>th</sup> October – 10<sup>th</sup> November 2013**

Name: A.N, EXAMPLE Role: EXAMPLE Band: 5 Date: 2/4/2013

TIME:	0800	0900	1000	1100	1200	1300	1400	1500	1600
Shift start: 0800	To 0900	To 1000	To 1100	To 1200	To 1300	To 1400	To 1500	To 1600	To 1700
Shift finish: 1600	CLINICAL APPOINTMENT ↔ OFFICE	ADMIN ↔ OFFICE	TEAM MEETING ↔ OFFICE	LUNCH	TRAVEL ↔	TRAVEL ↔	CLINICAL APPOINTMENT ↔ EARLY	TRAVEL ↔	ADMIN ↔ OFFICE -HAD TO COMPLETE DUE TO DEPARTURE
Actual shift finish: 1700									
TOIL Accrued: 1 hour									

1. During your shift, were you required to undertake an assessment which needs to be ratified/approved by a band 6? **YES/ NO**
2. If you answered 'YES' to question 1, was a band 6 member of staff available? **YES/NO**
3. If you answered 'NO' to question 2, why were they unavailable? NO BAND 6 ON DUTY.
4. Do you have any other comments about this shift you wish to share with us (you can continue on the reverse of this form if needed)?

Please return completed forms to Rebecca Guy, UNISON Steward ([rebecca.guy@nhs.net](mailto:rebecca.guy@nhs.net))